

Graduate Medical Education Section

GME Section Leader

General Duties

1. Updates for the section chairs are given to the Communications person.
2. Each Section sponsors a session at the CGEA meeting of an area of interest.
3. GME and CME Section chairs are elected every two years during even numbered years; RIME and UGME will be elected every two years during odd numbered years.
4. Until the Section has a full complement of officers (Section Representative and Section Representative-Elect); the Steering Committee for each section shall consist of the elected Section Representative and individuals appointed by the Section Representative to achieve a Steering Committee of five members.

Specific Duties

1. Work on bylaws for the section
2. Work on the formation of a steering committee
3. Help organize parts of the annual spring meeting. (recruit members to present between 1 and 3 sessions/workshops)
4. Run the section meeting at the annual spring meeting
5. Serve as a reviewer for abstracts and workshops.
6. Represent the central region on the National GME section executive committee. Report on activities, projects and the annual meeting. Participate in GME section meetings and workshops at the national AAMC meeting.
7. A final duty, less explicitly stated, is to participate in CGEA projects.
8. Attend three Executive Committee meetings per year (in summer, at the spring meeting, and at the AAMC annual meeting).
9. Prepare and distribute progress reports of GME Section Head activities at the three Executive Committee meetings per year.

