

CGEA business meeting
10 Nov. 2003
Washington, D.C.

1. Ilene welcomed people and reviewed the agenda (approx 53 attendees)

2. Minutes reviewed and approved without change.

3. Financial report – Gruppen

There is a 58,957.92 balance. A 5 year CD is maturing and needs to be reinvested.

4. Annual meeting for 2004 – Klamen, Moore

Reviewed program preparations, reminded people of the Dec 1 submission deadline, and encouraged us to invite colleagues. Jay noted that invitations for the conference will be coming out in January via email and that there would not be a printed brochure or announcement.

5. Sites for future meetings

2005 – University of Wisconsin

2006 – University of Health Sciences, Kansas City

2007 – Indiana University

6. Nominations Committee – DaRosa

Noted the opportunities for leadership as MAL and encouraged self-nominations as well as peer nominations. Deb described changes to section Chair terms of office and the introduction of Chair-elect positions in the sections.

7. GEA Steering committee highlights – Harris

Scholarship initiatives – Simpson is leading a committee to develop institutional structures to support scholarship, particularly centered around the construction and evaluation of educator portfolios.

Teaching and evaluating the ACGME competencies – CACHE (Competencies Across the Continuum of Health Education). Train the trainers workshop, coordinated in part by Deb Simpson, had over 30 participants and this group is also developing a web-based resource clearinghouse for tools to teach and assess the competencies. In the GEA Steering committee, Louise Arnold encouraged people to consider submitting their past work related to the competencies for inclusion in this database and also encouraged future submissions to the Spring regional meetings.

Marketing the Spring meeting to appropriate groups who are not well-represented currently – Ilene described the issue and goal of disseminating our expertise to groups such as clerkship directors, course directors, program directors, and the like. She solicited ideas for reaching out to such groups. Faculty development opportunities might be attractive to some. Bonaminio offered the IAMSE mailing list for making contact with one segment of the population. Cook noted that many who might be interested can't or don't attend unless they have a substantive role on the program. Ilene suggested that we develop a template message that local members could use to generate interest. Bonaminio suggested reaching out to allied groups, such as nursing.

8. Communications – Harris for Anderson

9. Section reports

UGME – Marcdante – she is continuing work on professionalism bibliography and systems-based practice teaching and assessment (there as a small group discussion session later in the day on GEA program).

GME – Riddle – successful MERE at Spring meeting and a compilation list of items presented there, which Janet will post on the web. GME section has been involved with the latest CGEA grant award to J. Fliegel.

CME – Harris for Galle – Galle is seeking nominees for CME section chair position.

RIME – Viggiano – Recognized the members of the RIME steering committee and encouraged ideas for augmenting the research components of the Spring meeting. National RIME committee is developing a curriculum for developing research skills. These sessions could be a part of the regional meeting.

10. MAL reports

Klamen – project to gather executive committee job descriptions has been completed. These documents will be stored on the web, as well as disseminated to current and future EC members.

Cameron – Medical educator competencies project – first round of surveys of competencies has been completed. Next steps are to expand participation, particularly in the other regions.

Presented preliminary data at the Generalist's meeting earlier this week and got helpful feedback there. Tom Viggiano will be presenting it at the AAMC Faculty Affairs Professional Development meeting in January.

Ferguson – Promoting educational scholarship, collaboration and innovation – merging the best works from Faculty Development SIG with the web-based survey of CGEA expertise areas to provide a one-stop place to look for resources for use in local efforts.

11. Membership report – Harris for Beck

The membership database continues to be tremendously useful to the CGEA in many ways.

12. SIG reports – Gruppen

13. Collaborative grants program – DaRosa

Listed projects past and present: Distlehorst, Hickman, Morgenstern, Fliegel. Morgenstern summarized his project on surveying admissions requirements at a sample of schools. The survey has been piloted and is ready for dissemination.

14. Other/new business

Ernie Yoder addressed the work done on the Competencies Cube and the struggles the steering committee had with the facet describing setting (community, university, school) and asked for input on how the contents of the Cube cells should be organized on a potentially new/different third dimension (instruction, evaluation/assessment, faculty development).

15. Section breakouts