

**Annual 2011 AAMC CGEA Business Meeting Update
Special Interest Group (SIG) Convener Activities Report
Denver, Colorado**

Academic Development: Susan Kies, Ed.D. & Gina Paul, Ph.D.

The Academic Development SIG is exploring how medical schools accommodate students under the Americans with Disabilities Act. A survey was developed and sent to the medical schools in the CGEA seeking to learn: (a) if an accommodation committee exists within the medical school to screen requests and who makes those decisions; (b) the number of accommodated students at each level and their graduation rates compared to non-accommodated students; and, c) the types of disabilities receiving accommodations. Those data have been the basis of workshops and discussions at AAMC, IAMSE and GRIPE meetings. The focus is now turning to instruments used to screen students for learning disabilities. With the broadening of the ADA and the recent Justice Department settlement with the National Board of Medical Examiners to ease the process students utilize when seeking accommodations for USMLE, there is much interest in this topic.

Basic Science Education: Alice M. Carrott, M.A., B.S.

The Basic Science Education SIG is looking for members to attend the SIG meeting in Denver to discuss interests.

Clerkship Administrators: Sue Morschhauser

The Administrators group has been losing members on a regular basis due to no change in our sessions over the course of many years. We did an assessment needs survey to poll those in attendance in March. The results are as follows:

- 1) It was felt by the majority that having a presence on the executive board was indicated. The administrators felt that this way the board would have a better understanding of what our needs are.
- 2) The majority felt an additional workshop should be provided giving the administrators more involvement and might entice others to attend if there were additional options giving the administrators a chance to do a workshop. Right now that isn't an option especially this last year when no one attended the administrators one workshop offering.
- 3) the group wanted to re-establish their Listserv to be able to reach out to the other members

Continuing Quality Improvement: Aleece Caron, Ph.D. & Anna C. Maio, M.D.

We had a successful meeting at the CGEA in Omaha where we brainstormed regarding ideas for faculty development in QI. Aleece attended the AAMC June Quality Summit, networked and presented a poster of our work. We talk about once a month to move our ideas forward and to come up with new ideas for presentations and workshops. Our focus has remained on increasing faculty development opportunities in quality improvement and is intending to submit a workshop, which will give attendees the basics of QI and the opportunity to move a project forward beyond the workshop with ongoing mentoring. Thanks for the opportunity to serve the CGEA.

Culture and Health: Timothy P. Hickman, M.D., M.Ed., MPH

At the spring 2011 meeting, the Culture and Health SIG jointly sponsored a panel discussion with the Medical Humanities Sig:

March 18, 2011

Using Medical Humanities to Enhance Learning and Reflection:
Through the Lens of Culture

Timothy Hickman MD, MEd, MPH, University of Missouri Kansas City School of Medicine
Diane Hummel MA, MILS, Spectrum Health
Monica Lypson MD, University of Michigan School of Medicine
Central Group on Educational Affairs (AAMC)
University of Nebraska College of Medicine
Omaha, Nebraska

Although the session was well attended with ample questions and discussion, the subsequent Culture and Health SIG meeting was poorly attended, as was the 2010 SIG meeting. There was a brief discussion of whether the Culture and Health and Medical Humanities should combine but too few members from either group to take action. Dr. Hickman has served as the convener since 2007, but because of the small numbers there has been an inability to elect a new convener the last two meetings. He is attempting to update the contact list for the SIG so that there can be virtual discussion of the future of the SIG. If anyone has ideas or comments or would like to serve as convener (effective on the spring meeting 2012); please contact Dr. Hickman directly at hickmantp@umkc.edu.

Curriculum: Nehad El-Sawi, Ph.D.

No update submitted.

Education Leadership: Jeffrey E. Pettit, Ph.D.

The first cohort of the Leadership Education and Development (LEAD) program began with the 2011 CGEA annual conference. The cohort includes: Matt Bien, MD, University of South Dakota; Patrick Carr, PhD, University of North Dakota; Jason Kemnitz, EdD, University of South Dakota; Michelle Krupp, MS, University of Iowa; Amy Lawson, MD, Washington University in St. Louis; Anna Maio, MD, Creighton University; Edward Simanton, PhD, University of South Dakota; and Paula Wales, EdD, Indiana University. Since the annual conference the LEAD group has been completing assignments and conducting teleconferences.

Co-facilitators for the program include: Sheila Chauvin, PhD, Med, Louisiana State University; Larry Gruppen, PhD, University of Michigan; Heather Hageman, MBA, Washington University; Jeffrey Morzinski, PhD, MSW, Medical College of Wisconsin; Janet Riddle, MD, University of Illinois--Chicago; Deb Simpson, PhD, Medical College of Wisconsin; and Ernie Yoder, MD, PhD, MACP, Central Michigan University.

We are in the early stages of putting together a proposal for the 2012 CGEA annual conference.

Faculty Development: Caren M. Stalburg, M.D. & Majka B. Woods, Ph.D.

The faculty development SIG once again sponsored and conducted the orientation meeting for the CGEA Annual Spring Meeting. New participants were provided with an overview of the structure and function of the CGEA and AAMC, as well as the meeting's agenda and opportunities for professional development and networking. Participants also received a glossary of abbreviations common to the CGEA, AAMC, and other medical societies. Feel free to contact the current SIG conveners (Dr. Caren Stalburg or Dr. Majka Woods) for a copy.

In addition, members of the SIG participated in a lunchtime discussion focused on emerging faculty development themes within their institutions. Areas of interest include 1) Using distance and asynchronous learning for faculty development, and 2) Developing Faculty's skills with educational technologies. The SIG plans to develop workshops focused on these themes for the upcoming CGEA Annual Spring Meeting at Washington University.



Libraries in Medical Education: Erika L. Severson, M.S.

No update submitted.

Medical Humanities: Diane C. Hummel, M.A., MLIS

The Medical Humanities SIG and the Culture & Health SIG jointly sponsored panel discussion – *Using Medical Humanities to Enhance Learning and Reflection: Through the Lens of Culture* – followed by an opportunity for audience discussion at the 2011 Spring Conference Program March 18 in Omaha. Panel members were Timothy Hickman, MD, Med, MPH, University of Missouri Kansas City School of Medicine; Monica Lypson MD, University of Michigan School of Medicine; and Diane Hummel, MA, MILS, Spectrum Health.

The Medical Humanities Business meeting was held during lunch on Saturday March 19. The roster of Medical Humanities SIG members had been updated March 4 and a meeting agenda had been emailed to current members. Attendance was low – two members and two students attended. The discussion centered on future directions for the SIG. The students suggested applying social media applications to disseminate information about the SIG activities. We need to explore social media applications for SIG activities and communications to reach our students and faculty populations.

Population Medicine: Joanna Michel, PhD and Judith Sayad, MPH (c)

The Population Medicine SIG has recruited 2 additional co-conveners (Joanna Michel and Judith Sayad) as of the CGEA meeting in Omaha. The SIG plans to survey its members to gauge interest in exploring the similarities and differences between rural and urban population medicine perspectives with regard to curriculum development during the next SIG meeting in St. Louis.

Scholarly Concentrations SIG: Matt Bien, M.D. (New SIG):

This committee was recently created. The group has held one meeting see the attached minutes.

Service-Learning SIG: Ruth Stashefsky Margalit, M.D. (New Convener)

Service-learning SIG members have completed an online survey to determine how service-learning is conducted at CGEA institutions. Survey results were compiled and presented at the CGEA Spring conference March 19 2011, where the SL-SIG annual meeting was also convened. Survey results with discussion on implications will be presented at the AAMC at a special SL session. Manuscript is in preparation.

Standardized Patient/Simulation: Dena K. Higbee, M.S.

No update submitted.

Technology in Medical Education: Geraud Plantegenest, M.A., B.S.

See the attached minutes.

**Scholarly Concentrations SIG
Meeting Minutes
CGEA Annual Meeting- March 19, 2011**

1. Welcome and Introductions
2. Attendees:
 - a. Matt Bien, MD, University of South Dakota Sanford School of Medicine
 - b. Candace Zeigler, MD, University of South Dakota Sanford School of Medicine
 - c. David Zeigler, MD, PhD, University of South Dakota Sanford School of Medicine
 - d. Hugh Stoddard, PhD, University of Nebraska College of Medicine
 - e. Deborah Simpson, PhD, Medical College of Wisconsin
 - f. Jay Moore, MD, University of Nebraska College of Medicine
 - g. Lauren O'Brien, MS III, University of South Dakota Sanford School of Medicine
 - h. Kristina Dzara, PhD, Southern Illinois School of Medicine
3. Elections for convener & recorder were held; slate presented and unanimously elected:
 - a. Convener, Matt Bien, MD
 - i. Duties include:
 - i. Two year term of office
 - ii. Guide SIG activities throughout the term
 - iii. Guide SIG sponsored sessions at CGEA and AAMC
 - iv. Review/distribute minutes from Recorder
 - v. Provide periodic updates to CGEA Executive Committee.
 - b. Co-recorders, Candace Zeigler, MD & David Zeigler, MD, PhD
 - i. **Duties include:**
 - i. Two year term of office
 - ii. Record minutes at SIG meeting
 - iii. Maintain a SIG list serve
 - iv. Ascend to convener after completing term as recorder
4. Communication
 - a. Matt Bien is compiling and distributing an email list of attendees & interested participants (separate attachment)
 - b. Involvement at the AAMC level
 - i. Use AAMC Listserve (see item 8b below)
 - ii. Attend AAMC Scholarly Concentration Meetings – Denver, CO November 4-9, 2011
 - c. Determine if there are other regional SIGs
 - i. Check with Nicolle at Brown with Collaborative Consortia (reviewed, none identified in other GEA regions)
5. How to post materials and best practices
 - a. Develop a list of shared scholarly pathways
 - b. Find commonalities with other program pathways directors
 - c. Develop definitions of scholarly concentrations
 - d. Divisions within SIG
 - i. Elective Programs
 - ii. Required Programs



- e. How can we involve students with SIG
 - i. Student participation in Poster Session
 - ii. Students submit projects for RIME session
 - iii. Support student(s) travel to CGEA or AAMC Meeting
 - iv. Encourage all programs to get a student representative to join CGEA
 - v. Potential student project to develop a method to measure outcomes of program participants
 - vi. Keep a list of scholarly product student publications and presentations at CGEA
 - vii. Develop student collaborative with other schools
6. Research ideas within the SC SIG
 - a. Program development
 - b. Curriculum design and integration
 - c. Elective vs Required
 - d. Student project development
 - i. Do SC students fare better in the match?
 - e. Create a master list of scholarly projects
 - i. Typology—categories
 - i. What tracts are there
 - a. Competencies
 - b. Develop Standards
 - c. Look at outcomes from specific tracts
 - f. Scholarly products—types of products and assessment
 - g. Dissemination of scholarly products
 - h. Metrics and Outcomes
 - i. IRB
 - j. Monitoring and student assessment/Portfolios
 - k. Financing
 - l. Mentor recruitment and training
7. Funding—not discussed
8. Review of contact info from AAMC SC Collaborative
 - a. List of attendees at AAMC (review Excel file, separate attachment)
 - b. Consider joining Scholarly Concentrations Collaborative Listserve (email Nicole_hollingshead@brown.edu and request to be added to the listserv)
9. Agenda items for 2012
 - a. Is there protected time in CGEA Program for SIG content (reviewed, no protected time but worthy projects will receive due attention if associated with an active SIG)
10. Workshop ideas for 2012
 - a. Not addressed
11. Adjournment

**AAMC CGEA 2011
TIME SIG
Business Meeting Minutes
March 19, 2011**

Geraud Plantegenest, M.A, called the meeting to order. He introduced himself as the TIME Special Interest Group Keeper (Convener) for the 2010 – 2011 academic year.

Geraud Plantegenest asked members to introduce themselves and to provide a brief overview of current projects and technology initiatives in their respective institutions around enhancement of medical curriculum thru technology integration in medical education.

During the discussion and brief updates from members, a few areas of interesting topics evolved and TIME SIG members identified them as potential topics for collaboration and/or as topics they would like to see presented in upcoming CGEA conferences:

- A continuous interest around lecture capture systems exists, best implementations, and what is cost-effective?
- Cloud computing, how to reach students with it, stability and security in the cloud, how to drive costs down with cloud computing?
- Best practices for creating successful online modules and enhancing learner engagement

The TIME convener (Plantegenest) and at least one additional SIG TIME member also attended the Faculty Development SIG group business meeting at CGEA 2011. They reported that there was enough interest in both groups to seek opportunities where faculty development needs and technological solutions to these needs could be submitted as joint proposals for presentations at the CGEA 2012 conference.

Given the length of the discussions during the TIME SIG business meeting, there was not sufficient time to nominate and elect a new TIME Keeper/Recorder. Geraud Plantegenest M.A, from the College of Human Medicine, Michigan State University agreed to continue as TIME Recorder/Keeper for the year 2011-2012 and Lauren Taylor, M.Ed., (not present at business meeting) from the Department of Family and Community Medicine at Northwestern University Feinberg School of Medicine, also continues as the TIME Recorder/Keeper for 2011-2012. Geraud Plantegenest and Lauren Taylor will transition out of the role of the TIME Keeper/s in 2012-2013.

The meeting was adjourned.