

CGEA – UGME Section By-Laws

The name of the section shall be the Section on Undergraduate Medical Education (UGME) of the Central Group on Educational Affairs (CGEA) of the Association of American Medical Colleges (AAMC).

Purpose

The purpose of the Section on UGME of the CGEA shall be to promote excellence in the education of medical students from selection to graduation and thereby contribute to the health of the public.

The Section on UGME of the CGEA fosters:

1. The development and continued improvement of undergraduate medical education programs to enhance medical students' learning and subsequent performance as graduate physicians.
2. The professional development of all of the teachers of medical students.
3. The application of research to undergraduate medical education.
4. The development of policies, locally, regionally and nationally, that recognize the fundamental importance of undergraduate medical education.
5. Communications specific to issues pertaining to education.

Membership

The membership of the Section on UGME shall consist of those members of the CGEA (as identified in the CGEA by-laws) who have self-identified as interested in Undergraduate Medical Education. Voting members of the section will be all such members.

Section Steering Committee

The purpose of the Section Steering Committee shall be to conduct the business of the Section; to coordinate with the other sections of CGEA, with CGEA's SIGS, and with the CGEA Steering Committee; and to provide for liaison **with the GEA's national Section on UGME**

The Steering Committee shall be comprised of the Section Leader, Section Past Leader, the Section Leader-elect depending upon which is active during that year of the Leader's term, **and two members-at-large**. All shall be considered full voting members of the Steering Committee of the Section.

The Leader will serve as the CGEA's UGME representative.

Terms of Office

The terms of office shall be as follows:

Past Leader - one year

Leader - two years

Leader-elect - one year

Members-at-large - one year

Nomination and election process

The Leader-elect shall be elected in alternate years, the following year the Leader-elect rises to become Leader of the Section. That year the former Leader will become Past-Leader and will serve one year in that position. During this year the Past-Leader will chair the nominating committee. Upon the election of the Leader-elect, the Past-Leader will no longer be a member of the Steering Committee. Nomination for Leader-elect shall be handled as outlined in by-laws. Elections shall be handled in conjunction with the CGEA election of Leader-elect and section representatives. All individuals who have self-identified as members of the Section are eligible for holding any office in the Section. The nomination and election process shall be in compliance with the CGEA by-laws.

Meeting of the Section and Steering Committee

The section shall meet annually in conjunction with the annual spring regional meetings of the CGEA. The Steering Committee shall meet twice annually, once at the annual meeting of the AAMC and at the spring regional meetings. The Steering Committee is charged with carrying out the business of the section between the annual business meetings of the section.

Adopted March, 2000